

# Charlotte Electrical Joint Apprenticeship & Training Committee (JATC)

# Apprenticeship Application

## Rules for Applications

Please print out your completed application and submit the requested supporting documentation (official transcripts or GED) for mailing to the following address:

Charlotte Electrical JATC  
1900 Cross Beam Drive  
Charlotte, NC 28217

Applications received without requested supporting documentation will NOT be processed.

## Applicant Qualifications

Applicants must be 18 years of age.

Applicants must submit an official copy of their High School or College Transcripts or GED.

Applicants must have a minimum grade of "C" or better in Algebra 1.

Applicants are required to take the NJATC Aptitude Test.

## Personal Information

Full Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Name Change: Please provide the name that will appear on documents or transcripts that you submit, if it is different than your present name.

Name Change / First: \_\_\_\_\_

Name Change / Last: \_\_\_\_\_

## Qualifications for Apprenticeship

Please check all that apply.

YES NO  
  A. I believe I can meet all minimum qualifications for apprenticeship.

YES NO  
  B. I can produce undisputable documentation to verify that I have at least 4,000 hours of electrical

construction work experience.

YES  NO

C. I am currently performing electrical construction work for an electrical contractor who became signatory to a union contract.

\*Name of contractor \_\_\_\_\_

YES  NO

D. I am among the 50%, or more, who signed authorization cards while working for an electrical contractor during an organizing event.

\*Name of contractor \_\_\_\_\_

YES  NO

E. I am attempting to transfer into this program from another IBEW/NECA registered apprenticeship program for the same trade.

**Education**

Are you a High School graduate? YES  NO

If no, do you have a GED? YES  NO

Have you received one (1) full credit for Algebra, or higher math course, from an accredited school? YES  NO

List highest math course completed: \_\_\_\_\_

Have you completed any vocational/technical courses or training during or after high school? YES  NO

If yes, list courses/training completed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

**Background**

Do you have the legal right to work in the United States of America? YES  NO

Have you ever been convicted of a felony? YES  NO

If yes, explain: \_\_\_\_\_  
*\*Conviction will not automatically disqualify you.*

Have you applied with this apprenticeship program before? YES NO  
  If yes, when? \_\_\_\_\_

Do you have electrical construction work experience? YES NO  
  If yes, how many months? \_\_\_\_\_

Do you have other construction work experience? YES NO

Do you have any electrical/electronic work experience? YES NO

Are you now, or have you ever been, a registered apprentice? YES NO  
  If yes, list sponsor? \_\_\_\_\_

Are you currently in a registered apprenticeship program? YES NO

Do you have a valid Driver's License? YES NO  
  If yes, from what state? \_\_\_\_\_

Do you have a Commercial Driver's License (CDL)? YES NO  
  If yes, what class? \_\_\_\_\_

**Interests and Abilities**

List the main reason(s) for applying to this apprenticeship program:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you physically and mentally able to safely perform or learn to safely perform essential functions of the job either with or without reasonable accommodations? YES NO

Are you able to get to and from work at jobsites anywhere within the geographical area that this apprenticeship program covers? YES NO

Are you willing to attend all related classroom training as required to complete your apprenticeship? YES NO

Are you able to climb and work from ladders, scaffolds, poles and towers of various heights? YES NO

Are you able crawl and work in confined spaces such as attics, manholes, and crawlspaces? YES NO

Are you able to read, hear, and understand instructions and warnings? YES NO

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

List military training schools you've completed, if any: \_\_\_\_\_  
\_\_\_\_\_

**References**

*Please list any professional references you may have.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

**Work History**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

**Statements of Understanding**

YOU MUST check the box for each of the statements below to indicate your knowledge and understanding.

YES NO  
  A. I am aware that it is my responsibility to keep this program informed of any change in my address or phone number.

YES NO  
  B. I have read and understand the basic qualifications for entry into the program.

YES NO  
  C. I understand that I must furnish certain specific documentation to provide evidence that I meet the qualifications required for entry into the pool of eligible candidates for this apprenticeship.

YES NO  
  D. I understand that it is my responsibility to see that all OFFICIAL transcripts and other required documents are provided in a timely manner. If I fail to do so, my application will become null and void.

YES NO  
  E. I understand that interviews for qualified applicants will be conducted in the order in which applications are completed.

YES NO  
  F. I understand that any false information provided as a part of my application shall be just cause for denial of oral interview, or termination of my apprentice indenture/registration agreement, should I be selected for the program.

YES NO  
  G. I understand that any incomplete or unsigned application form will NOT be processed.

YES NO  
  H. I understand that if selected for the apprenticeship program, such a selection may be conditioned by the sponsor on successfully completing other steps, including a physical examination or other medical inquiries, drug testing, and/or background check before signing an indenture/registration.

YES NO  
  I. I have checked all the above to indicate my understanding, and state that all information provided on this form is true and accurate. I hereby grant permission to all former employers and references listed to disclose any information concerning my past employment and/or qualifications, unless I have indicated otherwise. I agree that any false statements made by me on this application form shall constitute grounds for disqualification of my selection or grounds for my discharge, if false information is discovered after being selected for apprenticeship.

YES NO

J. I understand that only this ORIGINAL application form will be processed, and Photocopies are NOT acceptable.

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to my acceptance into this apprenticeship program, I understand that false or misleading information in my application or interview may result in my discharge.*

*I hereby apply for an apprenticeship indenture/registration with this sponsor and agree that if selected, I will abide by all of the Sponsor's Standards, Rules and Policies and the indenture/registration (Apprentice Agreement).*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_